

5th Dunstable ScoutGroup - Risk Assessment

Version	Produced By	Date	Content
1	Jenny Ryder	23/11/20	Base Version

Arrival and Departure - Methodist Church Hall			Date of next review
Hazard/Risk	To Whom	Controls	Changes which need controlling
Young people being left unattended outside the hall. Risk of falls or other injuries.	Young People	Ensure parents/guardians know the start time of meetings and that they should check that leaders are present and ready to start the meeting before leaving.	
		If a leader is delayed in their arrival they should inform another leader to ensure that parents remain with their children.	
Leader accident or medical emergency while alone at the hall.	Leaders	Leaders should avoid being at the Church alone and should not undertake any hazardous activities whilst alone.	
Young people leaving before their parent arrives or with the wrong person.	Young People	Leader to oversee the Young People leaving to make sure they find their parent, guardian or collecting adult	
		Where we are informed that Young People should not leave with specific people, a leader should keep them in sight at all times to ensure that they are met by the correct adult and do not leave until a leader has ensured they are with the right adult. Scouts should inform leaders prior to them departing.	

Arrival and Departure - other locations			Date of next review
Hazard/Risk	To Whom	Controls	Changes which need controlling
Traffic	All	Meeting points set as far away from moving vehicles as possible	
		Where there is no option to distance from vehicles use high visibility clothing and keep time spent at the meeting point to a minimum	
Terrain - falls etc	All	Where possible chose a meeting point which is easily accessible and visible.	
		First aid kit to be available from the start of the meeting.	
		Ensure that appropriate footwear/clothing requirements are communicated to parents	

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Considerations for Beavers			
Hazard/Risk	To Whom	Controls	Changes which need controlling
Beavers wandering off at drop-off or collection.	Young People	Parents to be informed that all Beavers must be accompanied to a leader at a central meeting point and handover is acknowledged by a leader.	
		Parents informed that they must tell a leader before they take their Beaver from the meeting	
		Leaders to keep Beavers at the departure point until they have seen the adult they expect to collect them	

Considerations for Cubs			
Hazard/Risk	To Whom	Controls	Changes which need controlling
Cubs wandering off at drop-off or collection.	Young People	Parents to be informed that all Cubs must be accompanied to a leader at a central meeting point and handover is acknowledged by a leader.	
		Parents informed that they must tell a leader before they take their Cub	
		Leaders to keep Cubs at the departure point until they have seen the adult they expect to collect them	

Considerations for Scouts			
Hazard/Risk	To Whom	Controls	Changes which need controlling